

MOULTONBOROUGH, TUFTONBORO, WOLFEBORO
Joint Board Meeting for the
IMA on Aquatic Nuisance Plant Control

February 15, 2012
Meeting Minutes

Present: Ken Marschner (Wolfeboro), Linda Murray (Wolfeboro), David Owen (Wolfeboro-Alternate), Carter Terenzini (Moultonborough), Al Hoch (Moultonborough-Alternate), Daniel Duffy (Tuftonboro), Dan Williams (Tuftonboro-Alternate), Karin Nelson (Citizen at large)

Absent: Bill Marcussen (Tuftonboro) (w/prior notification)

Call to Order: The chair called the meeting to order at 9:00a.m.

Dan Williams was seated to act in the stead of Bill Marcussen.

Minutes: January 11, 2012. Dave Owen noted that the phrase "... marine operator's license" needs to be added behind the word "...commercial..." in the last line of Item B. on page 2. Linda Murray moves and Dan Duffy seconds to approve the minutes as amended. Unanimously approved.

Financial Report (as of February 10, 2012): We have received the \$20K from NH Lakes and now have \$23,966.28 available for expenditures.

Other Business:

A. Proposed Contract with NH Lakes: Tom O'Brien, President of NH Lakes, was present. He spoke to the cost value of what they had done last year and noted that Andrea LaMoreaux's services (direct cost) alone being break even. A more detailed analysis was not available on the current records. He thought it important to lay out what the NH Lakes was to be. He saw it as having two pieces; Project Management and Fiscal Administration. His experience has been that 10% as a fee generally covers the work effort. He understood that perhaps his proposal could have been more artfully worded and is sure some wording can be agreed to that does what everyone wants. Al Hoch noted there were things on the work flow chart that NH Lakes did not do. The Chair noted the Joint Board and communities had taken on a number of things in the interim between the former and current presidents. Tom Obrien said that this meant the project was even more complex than what was thought if they did not do all on the flow chart and still put in the effort they did. Carter supported that contention, spoke to a 10% fee being pretty standard for this kind of work and his confusion as he thought the 10% had been settled as long as it wasn't a circular calculation. Linda Murray also spoke to the need to settle upon the functions to be performed as setting the stage for compensation discussions. Karin Nelson spoke to what she saw as NH

Lakes doing the recruitment of vendors and then some “minor” work cutting checks. This generated a lively discussion of the relative work load of these tasks as it was viewed by different members. The Chair moved the conversation to a listing of the tasks to be performed which in general were:

- Recruit Vendors;
- Contract w/vendors & tracking of insurance, certifications and the like;
- Scheduling & coordinating of vendors w/the Towns;
- Pay vendors after bills have been verified; and
- Accounting for DASH fees

At his point Tom Obrien suggested he put together a work list of the financial administration tasks as he saw it. He asked us for a list of project management tasks as we saw it and suggestions as to a fair compensation package. He hoped to reconnect with us within a week. With that agreed he took leave of the meeting and discussion continued as to various means of paying NH Lakes.

Carter moved to offer to pay them \$5K for the fixed “Project Management” (The first two tasks above) and 5% of the vendors’ fees for the other tasks. Dan Duffy seconds. After continued discussion as to the work load NH Lakes really had to accept, a statement by each Town (Owen, Terenzini, and Duffy) they did not want to take on any of these tasks, and the value of having a third party contracting for these tasks with respect to liability exposure and other issues, a vote was called.

5 YES 1 NO (Nelson)

- B. Lanes Ends:** Their proposed storage and maintenance contract was up \$165 for both boats. Dan Duffy moved, Karin Nelson seconded to approve the proposal and authorize the fiscal agent to sign the contract on our behalf. Unanimous Approval.
- C. Scott Lawson Group:** Their proposal was for \$750 to test both boats provided they could do them at the same place on a week day. This was \$400 less than last year. Linda Murray moved, Karin Nelson seconded to approve the proposal and authorize the Chair to sign. Unanimous Approval.
- D. Modification of DASH Units:** There had been no follow up from AB Aquatics as to changes they desired. The Chair went through a list from another vendor and the various costs. Linda Murray moved, Karin Nelson seconded to authorize the Chair to direct New England Milfoil to proceed with the various

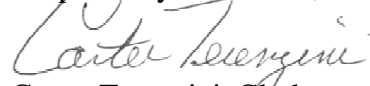
improvements to the DASH Units at a cost not to exceed a total of \$2,000 for the two boats. Unanimous Approval.

Discussion turned to the next meeting dates with Carter Terenzini expressing concern we still have not wrapped up the NH Lakes contract and others observing we needed to get under contract with the various vendors. Carter offered to work with Tom O'Brien and Al Hoch (He had been part of the group formulating the services RFP and a project manager this past summer) to try and bring a Draft document in for review over the next two or three weeks. It was so agreed.

Next Meeting: The next meeting was set for February 29th and then again on March 7th at 9:00 a.m. in Tuftonboro.

There being no further business the Chair adjourned the meeting at 11:40a.m.

Respectfully Submitted,



Carter Terenzini, Clerk

On this Date of February 16, 2012